



# EDUCATION COMMITTEE OF THE WHOLE

TUESDAY, SEPTEMBER 21, 2021  
2:30 p.m.  
VIA ZOOM

**Mandate:**

*To discuss and make recommendations to the board on the general directions for education in the district, and to serve as a vehicle for regular reports to the board on educational programs and services.*

**Facilitator:** Trustee Laura Godfrey

Join Zoom Meeting

<https://sd69-bc-ca.zoom.us/j/3546156423>

1. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES**
2. **OPENING COMMENTS**
3. **SHARED LEARNING**
  - a. Update from Summer Learning – Carrie Frampton and Team
  - b. Update from Director of Instruction – Rudy Terpstra
    - i. District Programs
    - ii. Field Experiences
    - iii. Sports
    - iv. Assessments
4. **INFORMATION**
  - a. Enrolment – Gillian Wilson
  - b. Learning Grants – Gillian Wilson/Rudy Terpstra
  - c. School Codes of Conduct – Gillian Wilson/Rudy Terpstra (attached) p 1-35
  - d. Updates - Feminine Hygiene Products
5. **DISCUSSION**
  - a. Enhancing Student Learning
  - b. Alternate Education Review
6. **QUESTION PERIOD**
7. **FUTURE TOPICS**
8. **NEXT MEETING DATE:**
  - Tuesday, October 19, 2021 at 2:30 p.m. (via Zoom until further notice)
9. **ADJOURNMENT**

### Damage to Property

A student who damages school property or the personal belongings of another member of the community may be required to pay for repairs and/or replacement. **Students should not be using the bike rack area at free time.**

### Traveling to and From School

When traveling to and from school, students are expected to conduct themselves in accordance with the school Code of Conduct. This includes field experiences as these trips are extensions of the classroom.

Students who travel by school bus must abide by the regulations as set out in the Transportation Handbook and accept the authority of the bus driver. Infractions of these rules and regulations will be dealt with by the Transportation Department.

Students who travel to school by bike, skateboard, scooter, or rollerblade are expected to wear appropriate safety gear (helmets are mandatory). For safety reasons we do not permit these to be ridden on school property.

### Food

To help support the environment and reduce litter we ask you send reusable containers. Any garbage/food waste will be sent back home.

Please send your child with a nutritious recess snack and lunch which can be eaten within 15 to 20 minutes.

### **BC Human Rights:**

*Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, gender, sexual orientation, gender identity/expression, or age.*

### **Special Consideration:**

*In application of our school's Code of Conduct, special considerations may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory, emotional or behavioral nature.*

*School officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct. (i.e. parents, school district officials, RCMP, Ministry of Child and Family Development).*

### Technology

Digital citizenship is expected, relayed, and monitored by staff. We follow SD69 Board Policy **501 (Acceptable Use of Technology)**. Students are expected to follow the guidelines described on the Computer/Internet Usage Agreement provided at the beginning of the school year.

Electronic devices such as cameras, cell phones or tablets cannot be used on school property unless directed and supervised by a staff member. Any electronics being used without direct supervision or educational purposes shall be confiscated and returned to a parent.

### Recess

During these times students will be outside whenever possible. Please send your child to school with appropriate clothing for all weather conditions.



## **Arrowview Elementary School**

650 Bennett Road

Qualicum Beach, B.C. V9K 1N1

Phone: 752-3875 Fax: 752-7291

**Principal: Mrs. Jennifer Fuhrmann**

Vice-Principal: Mrs. Gaynor Charnock

### CODE OF CONDUCT

It is the responsibility of all members of the Arrowview Elementary School community to develop and maintain a safe, considerate and cooperative atmosphere where we take care of ourselves, each other and our school. To ensure a safe environment and to protect the rights of all, the school community has established the following pillars to guide behavior in all areas of the school:

**We are Safe**  
**We are Respectful**  
**We are Responsible**  
**We are Kind**

Each classroom develops additional guidelines and procedures suitable for the age of the children. Infractions of regular classroom procedures will be dealt with by the classroom teacher.

Students who persistently fail to follow the school rules or playground guidelines will be dealt with through the discipline, strategies, and consequences listed in this pamphlet.

### Personal Property

We advise parents and students that personal belongings such as toys and games remain at home.

If a child has brought a toy or electronic device to school, and it is lost or stolen it is not the school's responsibility to find or replace that item. When these items are lost or damaged it can cause emotional stress for students and lead to disruption of the learning environment.

Any toys that resemble weapons will be confiscated and are not to be on school property (this includes water pistols).

### Dress Code

We follow guidelines outlined in SD69 Board Policy #7000.

Clothing needs to be safe and appropriate for all learning environments. Students are not permitted to wear clothing which:

- feature symbols that promote the use of controlled substances, use vulgar words, pictures or drawings;
- are derogatory to a person's ethnic background, national origin, sexual orientation or disability;
- is considered unduly revealing;
- damages or marks school property;
- hampers participation in programs or activities.

As children spend most of their time running and playing we encourage them to wear appropriate footwear. Running shoes are an excellent choice of footwear for daily activities.

Inside shoes should be brought to school. Student participating in the gym require inside shoes.

### Leaving School Property

All students are expected to remain within the school boundaries. For safety reasons student cannot leave the school grounds without verbal confirmation or written permission. Parents picking students up during the day must sign students out in the office.

### Discipline, Strategies, and Consequences

Discipline, strategies and consequences are used to teach and guide students to appropriate behavior and conduct. Positive discipline provides the opportunity to learn and grow and helps children understand and be responsible for their actions empowering them to resolve problems. Consequences are incremental, progressing from mild to severe. Reasonable steps will be taken to prevent retaliation against students who report breaches of the Code of Conduct.

When students disregard the Code of Conduct, interfere with the rights of others, or with the learning environment, they will be subject to consequences that balance with the gravity of the offence. Consequences are determined by the individual situation and no two incidents are alike. Variables such as the age of the child, whether it is a repeat offence or the seriousness of the event all influence the potential consequence. One or a combination of consequences are employed.

While discipline is progressive there are instances such as violence toward self or others, outright defiance, non-compliance or consistently disrupting the learning environment of others where a severe consequence is the initial consequence. Further, in relevant circumstances students may be subject to consequences prescribed in specific School Board Policies.

### Range of Strategies

Whenever possible staff use positive behaviour strategies when dealing with the Code of Conduct. Staff recognize students need choice in ways to self-regulate. Students are encouraged and supported to voice their needs for body/brain/sensory breaks, alternate work environments, adult/peer support or a variety of learning tools.

Students are encouraged to use TWA (talk, walk, ask) as a problem solving strategy.

Breaches of the Code of Conduct may require interventions. These interventions may include but are not limited to:

- ✓ Problem solving with staff
- ✓ Parent conference
- ✓ Time out or task assigned
- ✓ Service to school
- ✓ Completion of a "Think Sheet"
- ✓ Conference with Principal/Vice Principal
- ✓ Restitution/restorative practices
- ✓ Parent contact/involvement/pick up
- ✓ Behaviour/safety plan
- ✓ Loss of privileges i.e. field trips, recess
- ✓ Direct adult supervision at free times

In some cases:

- ✓ In-school suspension
- ✓ Reduced days
- ✓ Out of school suspension
- ✓ Involvement of outside agencies

In these situations we follow guidelines that are set by the School Act and district policies.

For students on individual behaviour plans, consequences outlined in their plan will apply.

# Bowser Elementary - Code of Conduct

(Updated April 2021)



## PURPOSE/RATIONAL

To ensure a safe environment, and to protect the rights of all, these four simple rules are in place at B.E.S.

1. **Be Safe**
2. **Be Respectful**
3. **Be Cooperative**
4. **Be Prepared**

It is our expectation that all people in our school will conduct themselves according to these rules. Through discussion and learning, staff and parents guide students to a better understanding of themselves, and work towards safe, respectful and cooperative relationships.

## PHILOSOPHY OF BEHAVIOUR

Our philosophy of behaviour and application of "Consequences for Misbehaviour" is progressive and tempered with professional judgments. Intervention strategies and preventative measures are employed whenever possible. Helping students **gain greater awareness in regards to their mistakes, and to actively learn to apply appropriate solving problem strategies.** Bowser parents can help by consistently reinforcing high behavioural expectations at home and in their community. Please appreciate that no two incidents or children are alike. In examining misconduct and consequences, many aspects are measured: age of the offender, whether it is a first time or repeat offence, and the nature/seriousness of the offence. Sometimes the pure facts cannot be isolated because a reliable witness cannot be identified, or display clarity regarding important details. With this progressive approach, consequences are incremental as they progress from mild to serious if misconduct reoccurs, and as the students get older. We seek to respond with consistency and fairness. We strive to **balance our actions and the consequences with the gravity of the offence** and to help students identify and reflect on their mistakes/actions and problem solve as individuals.

## PLAYGROUND EXPECTATIONS:

- **Boundaries:** The fence around the grounds indicates the boundary for the school. The parking lot is out of bounds during the day as well as the area on the top field where the Cultural Learning Center is.
- **"IN and "OUT" Days: Recess and noon break** are OUT times unless designated by the supervisor. OUT days: all students are expected to be outside, dressed for the weather. If *heavy* rain begins after students are outside, two bells indicate "IN", and require all students to come inside. IN days: all students are expected to remain inside. Students should be in their classrooms, the library, the computer lab, or in club activities. Students should be sitting down and quiet, except in gym activities. An announcement will be made for IN days.
- **Skateboards, Roller blades, Scooters, Bikes, and Heelies:** For safety reasons we do not permit these vehicles to be ridden on the grounds at recess, and noon breaks, or before and after school. Helmets must be worn while on said equipment 'en route to and from school.
- **Leaving the Grounds:** All students are expected to remain within the school boundaries from arrival to dismissal. Leaving the grounds is not permitted for safety reasons

## GENERAL EXPECTATIONS:

### **Clothing and Footwear: At BES students are NOT permitted to wear clothing which:**

- features symbols which may promote the use of controlled substances, use vulgar words, pictures or drawings
- are derogatory regarding a person's ethnic background, national origin, religious belief, sexual orientation or disability;
- is considered unduly revealing;
- damages or marks the flooring surfaces
- hampers safe participation in programs or activities
- Hats and Hoods are not to be worn in the school

**Shoes:** Children are running around and playing on a daily basis. Students should be encouraged to wear appropriate footwear. The school recommends running shoes for daily wear.

**Inside Shoes:** We have an "inside shoes" expectation at B.E.S. The students should wear their inside runners in P.E., noon sports in the gym, **and in the building** if boots are worn to and from school.

**Valuables:** It is highly recommended that students do not bring valuables **or special items** to school that could be lost or pose a distraction.

**Food:** Please help us be environmentally friendly and reduce litter by sending lunches and recess snacks in recyclable containers, or minimal packaging. Please send your child with a nutritious lunch that can be eaten within fifteen to twenty minutes and a healthy recess snack.

# Bowser Elementary - Code of Conduct

(Updated April 2021)



## **STUDENT USE OF TECHNOLOGY**

At BES we recognize that technology and devices are important tools both for education and safety. We also insist upon a healthy and safe school community. Use of computers, cell phones, cameras and/or other wireless communication devices is strictly under the direction and with the permission of the teacher. Good digital citizenry is expected throughout the BES campus. We strongly encourage play time to be social and active for our students. Devices are not to be out or used at lunch, recess or before or after school unless explicitly allowed by a teacher. Devices out on the school grounds without permission can be taken and held until parental contact is made.

## **POSSIBLE CONSEQUENCES FOR MISCONDUCT**

<ul style="list-style-type: none"><li>● Student Discipline Form</li><li>● Think Sheet</li><li>● Removed from activity or class</li><li>● Time-out or task assigned</li><li>● Teacher administered classroom consequences</li><li>● Student meets with Principal/Vice Principal</li></ul>	<ul style="list-style-type: none"><li>● Restorative Practices are explored</li><li>● Discussion with parents/guardian regarding misconduct</li><li>● Recess or noon detention and/or reassignment</li><li>● Attendance change - partial days</li><li>● In-School Suspension (I.S.S.)</li><li>● Out of School Suspension (O.S.S.)</li></ul>
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## **WE ARE A ZERO TOLERANCE SCHOOL**

There is zero tolerance for violence, weapons, bullying, intimidation or harassment regardless of race, colour, ancestry, place of origin, religion, marital status, family status, physical and mental disability, sex, sexual orientation, gender identification or expressions, and age. As per Board Policy #7000 and 7000AP, all reported incidents will be investigated. When confirmed the incident will be recorded on an Incident Report Form, parents contacted and copies of the form placed in student files. Parents of offending students will be required to meet with the principal at which time Board Policy #7000 and 7000AP will be explained fully. Offending students will be first subjected to opportunities to solve the problem(s) through restorative practices, and can be subject to a progressive series of Out of School Suspensions (O.S.S.) as outlined in Board Policy, if the problem(s) cannot be solved through restorative practices.

## **TRAVELLING TO AND FROM SCHOOL**

Parents and students must remember that riding the school bus is a privilege. Our Code of Conduct also includes the following School District No. 69 (Qualicum) provision: "When traveling to and from school students are expected to conduct themselves in accordance with the Code of Conduct of the school. Students who contravene the Code of Conduct, while traveling to and from school, in circumstances which adversely impact the welfare of other students or the learning atmosphere of the school, may be subject to discipline." **This can include no longer riding the bus for a duration of time.**

## **BC HUMAN RIGHTS**

Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, **socioeconomic status**, appearance, gender identity or expression, political belief, physical and mental disability, sex, sexual orientation, gender identification or expressions, and age.

## **PREVENTION OF RETALIATION**

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint regarding an incident, action or event that is in breach of the code of conduct.

## **SPECIAL CONSIDERATIONS**

The school will ensure the safety of all students comes first and will be diligent in addressing these individual issues (ie. needs to state that however these are factors these students behaviours will still be addressed to ensure safety of all students). In application of our school's Code of Conduct, special considerations may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature. **We strive to work with students with special considerations.**

School officials have the right and responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (ie: parents, school district officials, RCMP, MCFD).





# ÉCOLE BALLENAS SECONDARY

*Building Successful Students*

Principal: Rudy Terpstra  
Vice-Principal: Trish Cathrine  
Vice-Principal: Corleen McKinnon-Sanderson

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## **CODE OF CONDUCT**

### **Student Rights and Responsibilities**

We believe that it is the personal responsibility of each student at Ballenas Secondary School to be aware of, to support, and to abide by the School Code of Conduct , Qualicum School District policies and the laws of BC and Canada???????

These rights and responsibilities apply to all students while under the jurisdiction of the school. This includes student behaviour at school, while on school activities and when traveling to and from school. The School Code of Conduct ensures that all students, staff and community members behave **conduct themselves** in a manner that fosters a positive and safe learning environment for all.

Students who contravene the Code of Conduct will be subject to a program of restorative practices and progressive discipline, which seeks to clarify expectations, provide support for behavioural change, assigns appropriate and timely consequences for breaches of school rules and/or district policies which reflect the age, maturity and intellectual development of our students. **The Board will take all reasonable steps to prevent retaliation against a student who has made a complaint of a breach of the Code of Conduct.**

Members of our school community support the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity / expression, or age. School Officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e.: parents, school district officials, RCMP, Ministry of Children and Family Development).

### **Special Consideration**

Application of the school's Code of Conduct may require special consideration for students with Special Needs **a disability** who are unable to comply as a result of a documented disability or deficit of an intellectual, physical, sensory, or behavioural nature.

## General Rights and Responsibilities:

- Each student and teacher has the right to be treated, at all times, with dignity and in a respectful manner.
- Each student has the right, unless removed following due process, to attend classes and participate in a full range of class and non-class activities.
- Each student has the responsibility to attend classes regularly and to be punctual.
- Each student has the responsibility to behave **conduct themselves** in a manner, which does not distract, disrupt, offend or endanger self/others or cause damage to school property or equipment.

## Expectations

The teachers at Ballenas believe that every student is able to be a successful learner. In order to bring about this success, each teacher develops an appropriate learning climate according to his or her subject, discipline and teaching practices. Ballenas Secondary School is a learning community of approximately 1000 young adults and staff. As in any community, we must work toward our common purpose in a spirit of cooperation. The hallmark of all interactions in our school community should be that our actions and words demonstrate a respect for self and others.

## Attendance

At Ballenas Secondary, we believe that the essence of our educational programs occurs in the classroom with skilled teachers **and Educational support**. Direct instruction, explanation, clarification, discussion, **collaboration, teacher and peer feedback**, assessment, group tasks, practical experience and evaluation are all invaluable components of an effective learning environment. Students who miss class time **will not only miss the essential learning but will miss opportunities to extend learning**. ~~are at a greater risk of missing key aspects of their learning, and by extension, will reduce their chances of meeting the required learning outcomes of their courses.~~

Students are expected to be at school and in class on time. Late procedures will be reviewed with students in all courses.

## Student Parking/Driving

Students are permitted to park only in the student lot at the front of the school, **NOT** in the areas that are reserved for staff, on the walkways, or in any fire access, handicapped, or visitor areas. Students who disregard parking rules may have their cars towed at their expense and/or may be restricted from parking on the school grounds. For security reasons, students are not to be loitering in the parking lot during instructional times. Driving offences will be reported to the RCMP.

## Threat Assessment Practice

High profile acts of school and university violence combined with other traumatic events have understandably elevated the anxiety level of students, parents, teachers, support staff and community members. In the absence of clearly stated expectations and supporting process and procedures to assess high-risk and threat-making behaviours and shape the response, there is a strong likelihood of either over-reaction or under-reaction when these situations arise in our schools.

Our school district, in partnership with several key youth service providers in the community including Ministry of Children and Family Development, RCMP, VIHA, Youth Probation Services, Family Resource Association Sources, Regional District of Nanaimo, City of Parksville, Associated Family & Community Support Services, and others is seeking to develop comprehensive policy and protocols that will help us to respond quickly, cooperatively and effectively to assess and respond to threat-making behaviours.

At Ballenas, our administration team, counsellors, and other key support staff have received formal training in the area of threat assessment. We require that any behaviours which are worrisome, high risk, or immediate threat (as per the attached chart) be reported immediately to the principal who will call a school-based team together to assess the situation. If warranted, a community threat assessment team will be called in. The key is that more than one person will be part of every threat assessment, and that appropriate data will be gathered to assess and plan for intervention.

Worrisome Behaviours	High Risk Behaviours	Immediate Threat
<ul style="list-style-type: none"> <li>§ Pictures, stories, or journals with violent or disturbing content</li> <li>§ Vague threatening statements</li> <li>§ Pre-occupation with weapons, violence, or fire</li> <li>§ Unauthored threat, note or graffiti</li> <li>§ Cyber-bullying</li> </ul>	<ul style="list-style-type: none"> <li>§ Possession of replica weapon</li> <li>§ Bomb threat plan</li> <li>§ Verbal or written threat to injure, kill or damage property</li> <li>§ Internet threats to kill or injure self or others</li> <li>§ Fire setting (minor)</li> <li>§ Violence to animals</li> </ul>	<ul style="list-style-type: none"> <li>§ Possession of a weapon that poses a serious threat to others</li> <li>§ Plan for serious assault</li> <li>§ Homicidal or suicidal behaviours that threatens safety</li> <li>§ Fire setting (major)</li> </ul>

Note: These lists are meant to be representative, not exhaustive

**This information should be considered fair notice that violence, or threats of violence will not be tolerated at our school. It should also follow that anyone from our school community that has**



**reasonable grounds to believe that there is potential for high risk or violent behaviour should promptly report that information to the principal or his/her designate.**

## **Violence, Weapons and Bullying**

Our school district has very clear and prescriptive policies covering expectations in these areas. Violent and threatening behaviour will not be tolerated. Students who are violent or who cause others to feel threatened at school will meet consequences as outlined in Board policy 7000 Safe Caring and Inclusive School Communities. Risk/threat assessment will be carried-out when threats or acts of violence take place.

## **Substance Abuse (Alcohol and Drugs)**

Alcohol or drug use/possession will never be acceptable at Ballenas Secondary School. Students who use, distribute or possess alcohol or drugs will be dealt with under the provisions of policy 7002 Substance Use Student. Students who breach this policy will be placed on an immediate In-School Suspension. They will complete a Substance Use Workbook and appear (with a parent) before the District Drug and Alcohol Review Committee which will seek to understand the students' use patterns, offer support and set expectations.

## **Smoking and Vaping**

Provincial Government Legislation dictates that smoking or the use of vapour products are not permitted in schools or on school property. Administrative procedure to ensure that all school district facilities, vehicles and grounds are smoke free and vapour product free, without exception, in compliance with the Tobacco Control Act of British Columbia. Ballenas students are not permitted to smoke or vape within one block of the school. Any student smoking or using vapour products on school property will be considered in breach of Legislation and Board Policy. **Any student found to be in possession of tobacco or vaping products will have them confiscated, will complete a learning activity and will be subject to progressive discipline.**

## **Dress Code**

The School District Policy 7000, refers to Safe Caring and Inclusive School Communities. Dress guidelines are intended to incorporate individual choice; however, these are tempered by a responsibility to recognize that Ballenas is a learning **an educational** and working environment, in which there is an expectation of reasonableness and appropriateness. Clothing should be comfortable and allow a student to participate safely in activities such as physical education, science experiments and/or shop projects. Clothing should demonstrate a respect for the school community. Articles of clothing that promote alcohol or drugs, which display offensive language or images, or encourage sexism, racism or bigotry, are not acceptable at Ballenas. Clothing bearing direct or indirect messages or graphics referring to gang culture, sex or pornography, weapons or violence will not be permitted.

**Students who are found to be outside of these guidelines will be warned, asked to cover-up or change clothing. Repeat offences will put students on a progressive discipline track with escalating consequences.**

### **Computer Use**

**Students are expected to abide by the Board policy 501 – ‘Acceptable Use of Technology’ when using school computers. Students may have their network privileges removed for breaches of this policy. Serious infractions will be handled in the context of this school’s progressive discipline model.**

### **Electronic Devices**

**Electronic devices can be both a powerful learning tool and a distraction to learning. Electronic Devices may be used for learning in classrooms with teacher permission and direction. All members of the Ballenas Community are reminded that any recording (video, picture, voice or other) of anyone without permission is strictly prohibited.**

**Students who are not able to manage their devices properly will have a discussion, classroom consequences (this may include removal of the device) and communication home. Repeat offences will put students on a progressive discipline track with escalating consequences.**

### **Video Security**

**Students, parents and staff should be aware that Ballenas Secondary makes use of a video security system. This system is in use to ensure the safety of students and staff, as well as, the security of school district property. Reference: Board Policy 104 –Video Monitoring**



# Collaborative Education Alternative Program (CEAP) Code of Conduct

We, the students and staff at the Collaborative Education Alternative Program (CEAP), are committed to promoting a safe learning environment that respects the rights of all individuals, values diversity, and is free from all forms of discrimination as per the BC Human Rights Code. In keeping with these principles and to further their aims, the purpose of this code of conduct is:

1. To establish and maintain appropriate balances among individual and collective rights, freedoms and responsibilities; and
2. To clarify and publish expectations for student behaviour while enrolled in the CEAP program, participating in school-related activities online, and while attending any school function or activities at any location.

**In applying this code of conduct, we commit to adherence to the following principles:**

**Prevention of retaliation** - All reasonable steps will be taken to prevent retaliation against a student who made a complaint of a breach of a code of conduct.

**BC Human Rights** - Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law, prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and age.

**Special Consideration** - In application of our school's code of conduct, special consideration may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory emotional or behavioural nature.

### **Student Rights and Responsibilities:**

It is the personal responsibility of each student at CEAP to be aware of, support, and abide by the CEAP Code of Conduct and School District 69 policies. In the case of young students, it is expected that parents will support the student in reference to the rights, responsibilities and expectations outlined in this code of conduct.

These rights and responsibilities apply to all students while under the jurisdiction of CEAP. This includes student behaviour at the CEAP facility, while participating in community-based school-sponsored activities and when traveling to and from the CEAP facility. These rights and responsibilities apply to all CEAP students when they are visiting local schools during the school day. Students who contravene the Code of Conduct will be subject to a program of progressive discipline. This process will seek to clarify expectations, provide support for behavioural change, and assign appropriate and timely consequences for breaches of school rules and/or district policies.

### **Expectations of Students for Program Participation**

CEAP Students (represented or supported by their parents as required) are expected to:

- Engage in regular weekly communication with their program teacher, either face-to-face, by email or telephone;
- Contribute to and work through the student learning plan created by setting personal goals;



# Collaborative Education Alternative Program (CEAP) Code of Conduct

- Work to complete all learning activities to the best of their abilities, as outlined in the learning plan; and
- When required, attend face-to-face or virtual sessions, meetings or school-based tests and examinations.

## **Expectations of Students for use of Email, Online Platforms and Social Media Networks**

As an online, Distributed Learning school, we recognize that students often use email, online platforms, social media networks, cell phones and other devices to communicate with one another and teachers. These are helpful communication tools; however, these tools also present inherent risks to the safety and well-being of all if the technology is used inappropriately. As they use various technology platforms and tools, students must abide by the school's Code of Conduct, the [School Board policy 501, "Acceptable Use of Technology"](#), and the [CEAP Program "Social Media Guidelines"](#) found on our website ([www.ceap.ca](http://www.ceap.ca)). These guidelines define boundaries for acceptable behaviour online and provide important awareness and safety information to students and parents. Students are expected to follow guidelines set by the teacher for the use of mobile devices in the school learning environment.

### **Acceptable Conduct:**

#### *Students will:*

1. Be cooperative, courteous and respectful in dealings with students, school staff, teachers, administrators and school visitors.
2. Respect the rights of others: Students will not take items that do not belong to them and will not threaten or interfere with other students.
3. Carry out directions by school staff, teachers and administrators.
4. Take care of the books, technology equipment and learning materials provided to them.
5. Use computer technology available at CEAP to facilitate the learning process in reference to their educational program. Social Networking technologies and tools must be used for the purposes intended by teachers, and according to the guidelines of this Code of Conduct and school and district policies and guidelines referred to in this Code of Conduct.
6. Follow the specific policy and school guidelines set for hygiene and food consumption set in reference to public health standards and students having anaphylaxis or other life threatening allergies. Further information can be found at:
  - a. [Guidelines For Food and Beverage Sales in B.C. Schools](#)
  - b. [School District No. 69 Board Policy 8005: Student Health – Common Medical Conditions](#)
  - c. [School District No. 69 Board Policy 8005: Administrative Procedures](#)
7. Treat the school building and grounds with care, including the prevention of litter.
8. Have no contact with alcohol, drugs, tobacco, e-cigarettes, or weapons during the school day while at school or on the school grounds, or in attendance at any school sponsored event in the community at any time.
9. Act as responsible members of the school district student community, by being respectful and cooperative when visiting other local school campuses.
10. Act as responsible members of the school neighborhood, by being courteous to people living in the school neighborhood area, refraining from disturbing or disrupting their daily activities and being respectful of their property.



# Collaborative Education Alternative Program (CEAP) Code of Conduct

## **Unacceptable Conduct:**

*Students will not:*

1. Disturb or interfere with the learning of others.
2. Disturb or interfere with a safe, orderly learning environment.
3. Create unsafe conditions.
4. Bully, harass or intimidate, either physically or in the online environment.
5. Use physical violence.
6. Use retribution against a person who has reported incidents.
7. Possess, use or distribute illegal or restricted substances (ex: drugs, alcohol, tobacco, e-cigarettes)
8. Possess or use weapons.
9. Steal or damage property.
10. In reference to their use of technology and online platforms:
  - a. Access, upload, download, or distribute pornographic, obscene, sexually explicit, hateful or racist material;
  - b. Violate any local, provincial, or federal legislation;
  - c. Violate copyright or otherwise use the intellectual property of another individual, or organization without permission;
  - d. Vandalize, damage, or disable the property of another individual or organization;
  - e. Access another individual's materials, information, or files without permission.
  - f. Publish personal information about oneself or others without prior consultation and approval by a teacher, or without prior approval from individuals cited.

## **Rising Expectations:**

As students mature, expectations regarding conduct increase. Therefore, it is expected students will grow in their understanding that they are responsible for their actions and need to demonstrate self-discipline and respectful behaviour. As well, because CEAP often involves students in multi-grade activities, spanning K – 12, it is expected that older students will act as positive role models and demonstrate mentorship and care towards younger students, examples being use of language and behaviour.

## **Consequences:**

The severity and frequency of unacceptable conduct, as well as the age and maturity of students, is considered when disciplinary action taken. We will adhere to the following principles:

1. Where applicable, responses to unacceptable conduct are governed by the [School District 69 policies as published on the District 69 website](#).
2. Responses to unacceptable conduct are fair and consistent.
3. Disciplinary action, wherever possible, is preventative and restorative, rather than merely punitive.



## **Collaborative Education Alternative Program (CEAP) Code of Conduct**

4. Students, as often as possible, are encouraged to participate in the development of meaningful consequences for violations of the established code of conduct.

### **Notification**

School administrators and teachers have the responsibility to advise other parties of the serious breaches of the Code of Conduct. We will notify other parties as follows:

1. Parents of student offender(s) – in every instance.
2. Parents of student victim(s) – in every instance.
3. School district officials – as required by school district policy.
4. Police and/or other agencies – as required by law.
5. All parents – when deemed to be permissible by law and important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

### **Suspensions**

Suspensions are issued when students fail to respond to other disciplinary measures, or when more severe consequences are warranted and it becomes necessary to temporarily remove a student from the school. Parents will be notified of any suspensions.

While the administration has the authority to suspend a student for up to five days, the length of the suspension depends upon the circumstances. For more serious offences, students may be suspended to the school board (over 5 days). Students are not to be on the school grounds, nor can they participate in any school-sponsored activities during the period of their suspension. Suspended students are responsible for maintaining schoolwork while suspended and must meet with the Principal prior to their return to classes. Students under suspension during exam periods will be provided with arrangements to write exams.

### **District Bylaws & Policies**

For your reference, please see this link to [Board Bylaws, Policies and Administrative Procedures](#).

### **Lost or Stolen Technology or Mobile Devices**

CEAP will not be held responsible for any misplaced, lost, stolen, or broken technology items or mobile devices brought to school by students.

Last Updated: April 26, 2021



## Dress Code

Students will wear clothes and footwear that are appropriate for safe participation in educational programs and play activities at school. We expect that students do not wear clothing featuring:

- Words, pictures or symbols which promote the use of drugs and/or alcohol, or vulgarity.
- Words, pictures, or drawings that are derogatory to a person's ethnic background, national origin, religious belief, sexual orientation/gender identity/expression, or disability.

## Technology

EES follows SD69 Board Policy 501 (*Acceptable Use of Technology*) and students are expected to follow the expectations outlined in the *EES Technology User Agreement*. Students are to refrain from inappropriate use of computers, cell phones, cameras, and/or other communication or wireless devices. Technology is expected to remain concealed in a student's backpack before and after school and left in the classroom during break times. Digital citizenry is expected, relayed, and monitored by staff.

## Traveling to and from school

Students are expected to conduct themselves in accordance with the school's Code of Conduct. Students who travel by school bus must abide by the regulations as set out in the Transportation Handbook and accept the authority of the bus driver.

Members of our school community support the values expressed in the BC Human Rights Code, respecting the rights of all individuals in accordance with the law - prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, gender, sexual orientation, gender identity/expression, or age.

## Prevention of Retaliation

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of the Code of Conduct.

## Damage to Property

A student who intentionally damages school property or the personal belongings of another member of the community will be required to pay for repairs and/or replacement.

Errington Elementary School  
PO Box 80;  
1390 Fairdowne Road  
Errington, B.C.  
V0R 1V0

Ph: 250-248-8446  
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*Revised May 2021*



## ERRINGTON ELEMENTARY SCHOOL

### CODE OF CONDUCT

We are a kind, caring, inclusive learning community striving to instill a sense of belonging. We follow SD69 Board Policy 7000 (*Safe, Caring, and Inclusive School Communities*). It is the responsibility of all members of the Errington Elementary School community to use common sense and to develop a considerate and cooperative environment. We have established the following pillars to guide our conduct:

- ✓ We are **SAFE**
- ✓ We are **RESPECTFUL**
- ✓ We are **RESPONSIBLE**

Each classroom will also develop additional guidelines and procedures suitable for the age and needs of the children. Infractions will be dealt with by school staff. Students who are unable to follow the expectations will be addressed through the intervention and consequences listed in this pamphlet.

## **SCHOOL WIDE PROBLEM-SOLVING STRATEGIES**

Students are encouraged to establish healthy boundaries, take personal responsibility, and use appropriate problem solving strategies. Students are expected to use words (*not physical actions*) and to access adult support as needed. Ultimately, students need to recognize their role in a problem, understand why it is a problem, and work towards a peaceful resolution to the problem.

### **In the classroom**

Each classroom has a consistent set of rules, expectations, and routines specific to the grade level and class, based on being safe, respectful, and responsible. The classroom teacher uses a variety of positive behaviour management strategies and reinforcements to encourage appropriate behaviour.

### **On the playground**

Students are expected to practice being safe, respectful, and responsible as they play. We expect students to use peaceful solutions to conflict by using the problem-solving strategies taught at school.

## **INTERVENTIONS and CONSEQUENCES**

Interventions and consequences are used to teach and guide students to demonstrate appropriate behavior. Positive discipline provides opportunities to learn and grow, and helps children understand and be responsible for their actions, empowering them to resolve problems.

When students contravene the Code of Conduct, interfere with the rights of others or with the learning environment, they will be subject to consequences that balance with the gravity of the offence. Consequences are determined by the individual situation and no two incidents are alike. **Variables such as the age of the child, whether it is a repeat offence, or the seriousness of the event all influence the potential consequence.** Intervention and consequences are incremental, progressing from mild to severe. One or a combination of consequences are employed. Special considerations may apply to students who are unable to comply due to an intellectual, physical, sensory, emotional, or behavioural challenge.

While discipline is progressive there are instances such as violence toward self or others, outright defiance and non-compliance, or consistently disrupting the learning environment of others where a severe consequence is the initial consequence. Further, in relevant circumstances students may be subject to consequences prescribed in specific Board of Education Policies.

## **CONSEQUENCES FOR UNEXPECTED BEHAVIOUR MAY INCLUDE:**

- Teacher conference with student
- Principal conference with student
- Parent contact/involvement
- Removal from the classroom
- Loss of privileges
- Time out (in or out of classroom)
- Think/Reflection Sheet
- Increased supervision
- Reduced area/range
- Recess or lunch hour detention
- Counselling
- Restitution
- Restorative justice
- In-school suspension
- Out-of-school suspension
- Behaviour contract
- Reduced day

**School officials have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e. parents, district staff, RCMP, Ministry of Children and Family Development).**

# CODE OF CONDUCT (Revised 2021-2022)



We are a kind, caring, inclusive learning community where we strive to instill a sense of belonging. It is the responsibility of all members of the Oceanside Elementary School community to engage in sound and level-headed interactions to develop and maintain a considerate and cooperative environment.

We have established the following pillars to guide behavior:

- ❖ We are **SAFE**
- ❖ We are **RESPECTFUL**
- ❖ We are **RESPONSIBLE**

Each classroom will also develop additional guidelines and procedures suitable for the age and needs of the children. Infractions will be dealt with by school staff. Students who persistently fail to follow the expectations will be addressed through the intervention and consequences listed in this booklet.

## Dress Code

Students will wear clothes and footwear that are appropriate for safe participation in educational programs and play activities at school. We ask that students not wear clothing that feature: · Words, pictures or symbols which promote the use of drugs and/or alcohol, or vulgarity. · Words, pictures, or drawings that are derogatory to a person's ethnic background, national origin, religious belief, sexual orientation/gender identity/expression, or disability.

## Technology

Students are to refrain from inappropriate use of computers, cellular phones, cameras, and/or other communication/wireless devices. Technology is expected to remain in the school during break times. Digital citizenry is expected, relayed, and monitored by staff. EOES follows SD69 Board Policy 501(Acceptable Use of Technology).

## Traveling to and from school

When traveling to and from school, students are expected to conduct themselves in accordance with the school's Code of Conduct. Students who travel by school bus must abide by the regulations as set out in the Transportation Handbook and accept the authority of the bus driver.

## School Wide Problem Solving Strategies

Students are encouraged to take personal responsibility and use appropriate problem solving strategies. Students are expected to use words (not physical actions) and to access adult support as needed. Ultimately, we need to establish what the problem is, why it is a problem, and how we can solve the problem **either individually or through small group discussions.**

## In the classroom

Each classroom has a consistent set of rules, expectations, and routines specific to the grade level and class, based on being safe, respectful, and responsible. The classroom teacher uses a variety of positive behavior management strategies and reinforcements to encourage appropriate behavior.

## On the playground

Students are expected to practice being safe, respectful, and responsible as they play. We expect students to use peaceful solutions to conflict by using the problem solving strategies that are taught at school.

## Intervention and Consequences

Intervention and consequences are used to teach and guide students to demonstrate appropriate behaviour and conduct. Positive discipline provides the opportunity to learn and grow and helps children understand and be responsible for their actions, empowering them to resolve problems. Intervention and consequences are incremental, progressing from mild to severe.

When students contravene the Code of Conduct, interfere with the rights of others, or with the learning environment, they will be subject to consequences that balance with the gravity of the offence. Consequences are determined by the individual situation and no two incidents are alike. Variables such as the age of the child, whether it is a repeat offence, or the seriousness of the event all influence the potential consequence. One or a combination of consequences are employed. Special considerations may apply to students who are unable to comply due to an intellectual, physical, sensory, emotional, or behavioural challenge.

While discipline is progressive there are instances such as violence toward self or others, outright defiance and non-compliance, or consistently disrupting the learning environment of others where a severe consequence is the initial consequence. Further, in relevant circumstances students may be subject to consequences prescribed in specific Board of Education policies.

### **CONSEQUENCES FOR UNEXPECTED BEHAVIOUR MAY INCLUDE:**

- Teacher conferences with student & families
- Principal conference with student & families
- Parent contact/involvement
- Removal from the classroom
- Loss of Privileges
- Time out
- Think Sheet
- Increased supervision
- Reduced area/range
- Recess or lunch hour detention
- Counselling
- Restitution
- Restorative justice
- In-school suspension
- Out-of-school suspension
- Behavior contract
- Reduced day

School officials have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e. parents, district staff, RCMP, Ministry of Children and Family Development)

## Steps to Address Your Questions and Concerns

EOES wants to hear your questions and concerns, and we will make every effort to address them as quickly as possible. Please find below the steps to follow. In any situation, your child's classroom teacher is the first point of contact, if unresolved, please contact the school administration, who will help to resolve the issue.

	<p><b>Classroom Teacher</b></p>
	<p>The first place to go about any classroom-related question or concern is your classroom teacher. They can help you with:</p> <ul style="list-style-type: none"> <li>· Any questions about the classroom</li> <li>· Classroom rules and consequences</li> <li>· Homework and assignments</li> <li>· Points of Progress Report questions</li> <li>· Concerning behaviour regarding your child</li> <li>· Pertinent medical or legal issues</li> </ul>
	<p><b>School Counselor</b></p>
	<p>The school counselor is another student support that a parent can approach. If the concerns are of a behavioral or social nature, a counselor can be counted upon for assistance, and to work with the student.</p> <ul style="list-style-type: none"> <li>· Please call the main office to speak with Mr. Kris Isenor.</li> </ul>
	<p><b>School Principal and Vice-Principal</b></p>
	<p>If you would like more information or if you have questions that are beyond the classroom, talk to your administration team. They can help with:</p> <ul style="list-style-type: none"> <li>· Code of Conduct concerns</li> <li>· Safety and Security of students</li> <li>· School grounds concerns</li> <li>· Programming</li> <li>· Any unresolved issues from teachers</li> </ul>
	<p><b>Associate Superintendent of Schools</b></p>
	<p>Superintendents are responsible for the network of schools. They support school staff and can be contacted if you have questions that have not been answered or for help with:</p> <ul style="list-style-type: none"> <li>· Suspension appeals</li> <li>· School transitions</li> <li>· Any unresolved issues from the administration team</li> </ul>
	<p><b>Trustees</b></p>

**Trustees are your elected community officials. They are available to help you with the following:**

- **Concerns about your community**
- **Ideas and suggestions for the Board**
- **Items on Board Agendas**
- **Board policies under review**
- **Board budget**





False Bay Elementary School, 69 Main Rd, Lasqueti Island, BC, V0R 2J0  
Phone : (250)333-8813 / Fax : (250) 333-8772 Vice-Principal: Corleen McKinnon-Sanderson

## **CODE OF CONDUCT RATIONALE**

It is the responsibility of all members of the False Bay Elementary School community to use common sense and to develop and maintain a safe, considerate and cooperative atmosphere where we take care of ourselves, each other and our school. To ensure a safe environment and to protect the rights of all, the school community has established the following three school rules to govern behaviour:

1. We are SAFE.
2. We are KIND.
3. We are RESPONSIBLE.

Each classroom develops additional guidelines suitable for the age of the children, and as such classroom procedures will be dealt with by the classroom teacher. These classroom rules will focus on safety, kindness, and responsibility for our work, school property and maintaining positive relationships with others. Students who persistently act unsafely, with disregard for the well-being or property of others, or act with negligence toward their learning or other facets of their development will be dealt with through the discipline, strategies, and consequences listed.

## **BC HUMAN RIGHTS**

Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, gender, sexual orientation, gender identity or expression, or age.

## **PREVENTION OF RETALIATION**

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of this code of conduct.

## **SPECIAL CONSIDERATIONS**

In application of our school's Code of Conduct, special considerations may apply to students with unique needs if those students are unable to comply due to a documented disability of an intellectual or physical nature. It is the school's responsibility to share serious breaches of the Code of Conduct beyond the school (i.e. parents, school district officials, RCMP, Ministry of Child and Family Development).

**School Dress Code:** Clothing and footwear need to be appropriate for school, which is out working and learning environment. We ask students not to wear clothing with: offensive, violent,

suggestive or hateful words or pictures, rude sayings or slogans, pictures or sayings involving alcohol, drugs, or tobacco. These guidelines apply for all school functions and events. We would appreciate your cooperation, support, and understanding of these guidelines.

## **TECHNOLOGY**

Students are to refrain from inappropriate use of computers, cellular phones, cameras and/or other communication wireless devices. Digital citizenry is expected, relayed, and monitored by staff. We follow SD69 Board Policy 501 (Acceptable Use of Technology)

## **DAMAGE TO PROPERTY**

A student who damages school property or the personal belongings of another member of the community may be required to pay for repairs and/or replacement.

## **TRAVELING TO AND FROM SCHOOL**

When traveling to and from school, students are expected to conduct themselves in accordance with the school Code of Conduct. Students who travel by school bus must abide by the regulations as set out in the Transportation Handbook and accept the authority of the bus driver. Infractions of these rules and regulations will be dealt with by the bus driver, then the principal, and when necessary, the Transportation Department. Students who travel to school by bike are asked to store their bikes in the school bike shed.

## **RANGE OF STRATEGIES FOR INAPPROPRIATE BEHAVIOUR**

- Teacher conference
- Parent contact
- Loss of privilege e.g. field trip
- Conference with Principal
- Time Out
- Completing a “Think Sheet”
- Restitution (talk it out, clean up, apology, etc)
- Detention
- Behaviour contract
- Recess or lunch hour suspension
- In-school suspension
- Reduced school day
- Service to school - ex. tidying, sweeping, etc.
- Out-of-school suspension following the guidelines set out by the School Act and district policies

The most appropriate strategy will be selected based on student age, maturity, and any individualized needs of the student, with an emphasis on restorative justice. For students on individual behaviour contracts, consequences in their contract will apply.

*False Bay School is a place that encourages personal and global harmony and the love of learning in a spirit of joy and respect*



## **Kwalikum Secondary School**

### **Code of Conduct: Responsibilities of Students**

**KSS students are expected to conduct themselves in a reasonable and responsible manner.**

Guiding Principles for our Code of Conduct (Ministry of Education)

**It is every member of our school community's responsibility to know and understand our Code of Conduct.**

**BC Human Rights** – Our school supports the values expressed in the *BC Human Rights Code* respecting the rights of all individuals in accordance with the law, prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical and mental disability, sex, sexual orientation, gender identity/expression, or age. School Officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e.: parents, school district officials, RCMP, Ministry of Children and Family Development).

**Special Consideration** – In application of our school's code of conduct, special consideration may apply to students with special needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory, emotional, or behavioural nature. Learning opportunities will be provided to help all students comprehend and adapt to safe and acceptable behaviours.

**Prevention of Retaliation** – All reasonable steps will be taken to prevent retaliation against anyone who has reported a breach of the school's code of conduct.

#### **COMMON COURTESY**

- Show respect for others
- Conduct yourself in a safe, orderly, and considerate manner
- Know and abide by safety rules pertaining to each school area
- Show social responsibility by cleaning up your garbage – keep parking areas and school clean
- Drive with caution and consideration in the school parking lot and surrounding community
- Parking in designated areas only
- Dress appropriately for the school setting
- Follow all Health and Safety Guidelines
- Use acceptable and appropriate language
- Refrain from displays of affection that are not consistent with a school environment (business)

#### **ATTENDANCE**

- Attend all classes.
- Notify your teacher as far in advance as possible for unavoidable absences (e.g. field trips, extra-curricular activities).
- Make appointments outside of the school time whenever possible.
- Discuss early dismissal and absences with the teacher of the class involved.
- Students are expected to be in class during class time unless permission is granted by the classroom teacher for them to work elsewhere

## **IATES**

- Be on time for every class.

## **COMPLETE ALL ASSIGNMENTS (WORK HABITS)**

- Arrive in class prepared to learn, with appropriate equipment/supplies, and with homework completed.
- Make arrangements with teachers for missed work.

## **ACADEMIC DISHONESTY**

- Honesty and integrity are required to ensure an accurate measure of a student's academic knowledge.
- Plagiarism and cheating are the two most significant forms of academic dishonesty.
- When a student chooses to violate academic integrity, it is a behavior infraction. As a result, the teacher, with support from administration, will find an alternative way to assess the student's knowledge. The student will be expected to make up work or re-do tests on their own time.

## **RESPECT FOR PERSONS**

- It is vitally important that we extend and demonstrate respect for all members of our school community in all our communications and interactions.
- Referring to Policy 8007, *Towards a Scent Considerate School/Workplace Environment*: the Board recognizes that health concerns may arise from exposure to scented products; therefore, employees and students shall refrain from using scented products when a known condition exists with sensitivity to these products. Please refrain from spraying any product in the school.

## **RESPECT FOR PROPERTY**

- Respect the school property and the property of others.

## **SKATEBOARDING, ROLLERBLADING, BICYCLES AND SCOOTERS**

- For safety reasons, students are not permitted to rollerblade, skateboard, or use scooters on school grounds before, during or after school (this includes lunch and class change times), unless this equipment is required for a supervised school activity and participants are wearing appropriate safety gear. Bicycles must be ridden on the roadways and trails only.

## **ZERO TOLERANCE**

- For the use and/or possession of drugs, alcohol and tobacco products including e-cigarettes and vaporizers.
- For the possession of weapons, including replica weapons.

## **TRAVELING TO AND FROM SCHOOL (Including lunch and study blocks)**

- When traveling to and from school, students are expected to conduct themselves in accordance with the Code of Conduct of the school. Students, who contravene the Code of Conduct by adversely impacting the welfare of other students or the learning atmosphere, may be subject to discipline.

**ELECTRONIC DEVICES:**

- Please refer to Board Policy 501 – *Acceptable-Use of Technology*. Cell phone and electronic use during instructional time is at the discretion of the classroom teacher.
- Images, visual and auditory recording are not allowed without the express permission of the individual.
- Stand-alone calculators are required for tests as cell phones and other messaging devices are not permitted during tests/exams.

**CLIMATE ACTION RESPONSIBILITY:**

- Show respect for our natural environment by recycling and following our Zero Waste initiatives.
- Encourage others to act with personal and social awareness with regard to ones environmental impact and carbon offsets.

## **KSS Dress Code**

The School District Policy 7000, refers to *Safe, Caring and Inclusive School Communities*. Dress guidelines are intended to incorporate individual choice; however, these are tempered by a responsibility to recognize that KSS is a learning and working environment, in which there is an expectation of reasonableness and appropriateness. Clothing should be comfortable and allow a student to participate safely in activities such as physical education, science experiments and/or shop projects. Although creative expression is encouraged, clothing should demonstrate respect for a business environment. Articles of clothing that promote alcohol or drugs, that display offensive language or images, or encourage sexism, racism or bigotry are not acceptable at KSS. Clothing bearing direct or indirect messages or graphics referring to gang culture, sex or pornography, weapons or violence will not be permitted.

**Dress Code Infractions:** Students will be given a formal warning and will be required to adjust their attire appropriately.

## **Non-Smoking/Non-Vaping Policy**

### **LEGISLATION**

Provincial Government Legislation dictates that smoking or the use of vapour products are not permitted in schools or on school property. Administration procedure is to ensure that all school district facilities, vehicles and grounds are smoke free in compliance with the *Tobacco Control Act of British Columbia*.



### **REGULATIONS**

All school district buildings, grounds, buses, and vehicles are smoke-free at all times. Smoking is not permitted at school or district sponsored events. Infractions or violations of this administrative procedure and its regulations shall result in appropriate discipline. Students found vaping or with vaping products on school grounds, or in the school will have products confiscated, and appropriate learning/discipline steps will be taken.

### **SCHOOL RULE**

No smoking or the use of vapour products are permitted on or near school property, this includes electronic cigarettes and vaporizers, by anyone at any time, in accordance with legislation and in compliance with the *Tobacco Control Act of British Columbia*.

### **SUBSTANCE USE**

Any student engaging in any of the following while under the jurisdiction of the school constitutes a breach of *Substance Use (Student)* (No.7002): consumption of alcohol or illicit drug(s); being under the influence of alcohol or illicit drug(s); being in possession of alcohol or illicit drug(s) or drug paraphernalia.



## **Safe School Environment**

### **The Board of Education:**

- expects that students shall comply with rules, policies and/or codes of conduct to maintain an environment conducive to learning.
- shall consider any action of violence or intimidation on school premises to be a serious threat to the school environment and to the safety of students and staff. The Board of Education shall take appropriate action to ensure the safety of staff and students (Policy 7000 and Administrative Procedures)
- believes that all students, staff and volunteers should be provided a safe, secure and welcoming learning and working environment; therefore, acts of bullying, intimidation, discrimination, and harassment will not be tolerated (Policy 7000 and Administrative Procedures)
- believes that students, staff and volunteers have the right to a safe and secure school environment.
- shall consider the possession or use of any weapon or simulated weapon by anyone on or near school premises to be a serious threat to the school environment and to the safety of students and staff. A weapon is any instrument designed to inflict injury or intimidate another person, or any instrument that is used in this manner.
- shall take appropriate action or lay charges against any individuals involved. (Policy 7000 and Administrative Procedures)

**Where an administrator reasonably believes that a person on or near school premises is in possession or has used a weapon, the administrator shall:**

- immediately notify the police and the superintendent or designate,
- make reasonable attempts to minimize the risk of injury to any person,
- ensure the weapon is removed from school premises (confiscated),
- contact parent/guardian and file an Employee Report of Injury/Incident to Employer Form.

**Resultant consequences will range from school disciplinary action to charges being laid by the police depending on specific circumstances.**

**Progressive intervention and restorative practices are used to assist students in returning to responsible conduct.**



## Code of Conduct 2021/22

*"Enhancing our children's moral intelligence is our best hope for getting our kids on the right course so that they do act as well as think right."*

*(Michelle Borba, 2001)*

Nanoose Bay Elementary strives to develop a community of respectful, compassionate, enthusiastic and conscientious learners. To support our students in their development, we use common language across our school and we invite families to use similar language to reinforce the learning students are engaged in while at school. We work to help students recognize that at any given moment they have the power to make positive, helpful choices. In doing this we provide opportunities for students to develop their Core Competencies of Thinking, Personal and Social Responsibility and Identity and Communication. We base our Code of Conduct and discussions regarding student choices on the following values:

- ↳ Respect
- ↳ Responsibility
- ↳ Cooperation

We encourage and expect members of our school community to develop personal problem solving skills. All people experience occasional conflict and we teach students the acronym 'TWA' as a simple way for them to independently resolve conflicts.

1. Talk to the person
2. Walk away from the problem
3. Ask an adult for help (eg. Teacher, EA, Adult wearing a vest, Counselor, Bus Driver)

In addition to developing personal problem solving skills, we recognize that there are times when adult assistance is required to resolve conflict. Students are encouraged to seek timely assistance in resolving such conflicts. When problems do occur, solutions may involve incremental consequences.

Students are expected to follow the Code of Conduct on the way to and from school, in all areas of the school and in all play areas at the school. Children are encouraged to notify adults regarding serious misbehaviour by other students. All reasonable steps will be taken to prevent retaliation against any student who has reported another student's misbehaviour.

We encourage and celebrate parent involvement with their children's education. We know that good communication between school and home as well as parent's active interest in our school community makes a difference in their child's social and academic progress. If parents have any information or concerns about student conduct at school, particularly around issues of safety, we ask that you discuss your concerns with your child's teacher or the principal or vice-principal as soon as possible.

**Technology** - Electronic devices are to be used with permission/supervision of your teacher for educational purpose only or left in your backpack.

**Dress Code** - At NBES we expect that students will wear clothing and footwear that is appropriate for safe participation in the intended learning activity; and that it does not promote drugs or alcohol; display offensive language or images; or encourage discrimination.

### Consequences for Unacceptable Behaviour:

We are responsible for providing a safe environment for *all* of our students. In the event of unacceptable behaviour, appropriate consequences and reparation action will follow. Teachers and administrators will determine the appropriate path and course of action.

Behaviours that require intervention are those that:

- Interfere with the learning of others;
- Interfere with an orderly environment;
- Create unsafe or hurtful situations.

In cases where significant behaviour intervention is required, we will work closely with parents and staff to develop common understanding and language to support each other at school, and at home.

The criteria for determining appropriate consequences will:

- Be in keeping with the child's developmental level;
- Be dependent on the nature of the behaviour, including its intent, severity and frequency;
- Include possibilities for restoring relationships;
- Maintain the dignity of all parties.

Possible Reparation/ Consequences for Inappropriate Behaviour may include:

- A letter of apology, acts of kindness, community or school service
- Completion of a 'think sheet' by student (and sent home to parents)
- The opportunity to work on reparation with administration or school counsellor
- A regular, formal review of behaviour together with parent/student/teacher
- Establishing a behaviour contract
- Loss of recess or lunch playtime
- In-school or formal suspension. (Parents receive written notification regarding formal suspensions. A copy of the letter for a formal suspension is kept in the student's file).

The following are examples of behavior that are unacceptable at NBES and could result in suspension:

- Willful disobedience, defiance; deliberately misleading adults in authority;
- Stealing; deliberate dishonesty;
- Bringing weapons, explosives, or illegal substances onto the school property;
- Fighting, intimidating, harassing, threatening, or bullying.

The Nanoose Bay Elementary School community supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity/expression, or age.

In application of our school's Code of Conduct, special considerations may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory, emotional or behavioral nature.

The Principal or vice principal may advise other parties or agencies of serious breaches of the Code of Conduct (ie: parents, school district officials, RCMP, Ministry of Children and Family Development).



## PASS/WOODWINDS ALTERNATE SCHOOL CONTINUING EDUCATION CENTRE (CEC) SD69

P.O. BOX 1798, PARKSVILLE, B.C., V9P 2H6 (250)248-2969 FAX (250)248-2914

We, the students and staff at PASS/Woodwinds Alternate School, are committed to promoting a safe learning environment that respects the rights of all individuals, values diversity, and is free from all forms of discrimination as per the BC Human Rights Code. In keeping with these principles and to further their aims, the purpose of this code of conduct is:

1. To establish and maintain appropriate balances among individual and collective rights, freedoms and responsibilities; and
2. To clarify and publish expectations for student behaviour while enrolled in PASS/Woodwinds, participating in school-related activities online, and while attending any school function or activities at any location.

**In applying this code of conduct, we commit to adherence to the following principles:**

**Prevention of retaliation** - All reasonable steps will be taken to prevent retaliation against a student who made a complaint of a breach of a code of conduct.

**BC Human Rights** - Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law, prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and age.

**Special Consideration** - In application of our school's code of conduct, special consideration may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory emotional or behavioural nature.

### **Student Rights and Responsibilities:**

It is the personal responsibility of each student at PASS/Woodwinds to be aware of, support, and abide by the PASS/Woodwinds Code of Conduct and School District 69 policies. In the case of young students, it is expected that parents will support the student in reference to the rights, responsibilities and expectations outlined in this code of conduct.

These rights and responsibilities apply to all students while under the jurisdiction of PASS/Woodwinds. This includes student behaviour at the Winchelsea Place facility, while participating in community-based school-sponsored activities and when traveling to and from the Winchelsea Place facility. These rights and responsibilities apply to all PASS/Woodwinds students when they are visiting local schools during the school day. Students who contravene the Code of Conduct will be subject to a program of progressive discipline. This process will seek to clarify expectations, provide support for behavioural change, and assign appropriate and timely consequences for breaches of school rules and/or district policies.

### **Expectations of Students for use of Email, Online Platforms and Social Media Networks**

When working with teachers to communicate and to work on course work, we recognize that students often use email, online platforms, social media networks, cell phones and other devices to communicate with one another and teachers. These are helpful communication tools; however, these tools also present inherent risks to the safety and well-being of all if the technology is used inappropriately. As they use various technology platforms and tools, students must abide by the school's Code of Conduct, and the [School Board Policy 501, "Acceptable Use of Technology"](#). These guidelines define boundaries for acceptable behavior online and provide important awareness and safety information to students and parents. Students are expected to follow guidelines set by the teacher for the use of mobile devices in the school learning environment.

**Acceptable Conduct:****Students will:**

1. Be cooperative, courteous and respectful in dealings with students, school staff, teachers, administrators and school visitors.
2. Respect the rights of others: Students will not take items that do not belong to them and will not threaten or interfere with other students.
3. Carry out directions by school staff, teachers and administrators.
4. Take care of the books, technology equipment and learning materials provided to them.
5. Use computer technology available at PASS/Woodwinds to facilitate the learning process in reference to their educational program. Social Networking technologies and tools must be used for the purposes intended by teachers, and according to the guidelines of this Code of Conduct and school and district policies and guidelines referred to in this Code of Conduct.
6. Follow the specific policy and school guidelines set for hygiene and food consumption set in reference to public health standards and students having anaphylaxis or other life threatening allergies. Further information can be found at:
  - a. [Guidelines For Food and Beverage Sales in B.C. Schools](#)
  - b. [School District No. 69 Board Policy 8005: Student Health – Common Medical Conditions](#)
  - c. [School District No. 69 Board Policy 8005: Administrative Procedures](#)
7. Treat the school building and grounds with care, including the prevention of litter.
8. Have no contact with alcohol, drugs, tobacco, e-cigarettes, or weapons during the school day while at school or on the school grounds, or in attendance at any school sponsored event in the community at any time.
9. Act as responsible members of the school district student community, by being respectful and cooperative when visiting other local school campuses.
10. Act as responsible members of the school neighborhood, by being courteous to people living in the school neighborhood area, refraining from disturbing or disrupting their daily activities and being respectful of their property.

**Unacceptable Conduct:****Students will not:**

1. Disturb or interfere with the learning of others.
2. Disturb or interfere with a safe, orderly learning environment.
3. Create unsafe conditions.
4. Bully, harass or intimidate, either physically or in the online environment.
5. Using language that is offensive, homophobic, transphobic, or that of which alienates or discriminates others.
6. Use physical violence.
7. Use retribution against a person who has reported incidents.
8. Possess, use or distribute illegal or restricted substances (ex: drugs, alcohol, tobacco, e-cigarettes)
9. Possess or use weapons.
10. Steal or damage property.
11. In reference to their use of technology and online platforms:
  - a. Access, upload, download, or distribute pornographic, obscene, sexually explicit, hateful or racist material;
  - b. Violate any local, provincial, or federal legislation;
  - c. Violate copyright or otherwise use the intellectual property of another individual, or organization without permission;
  - d. Vandalize, damage, or disable the property of another individual or organization;
  - e. Access another individual's materials, information, or files without permission.
  - f. Publish personal information about oneself or others without prior consultation and approval by a teacher, or without prior approval from individuals cited.

**Rising Expectations:**

As students mature, expectations regarding conduct increase. Therefore, it is expected students will grow in their understanding that they are responsible for their actions and need to demonstrate self-discipline and respectful behaviour. As well, because PASS/Woodwinds often involves students in multi-grade activities, it is expected that older students will act as positive role models and demonstrate mentorship and care towards younger students, examples being use of language and behaviour.

**Consequences:**

The severity and frequency of unacceptable conduct, as well as the age and maturity of students, is considered when disciplinary action taken. We will adhere to the following principles:

1. Where applicable, responses to unacceptable conduct are governed by the [School District 69 policies as published on the District 69 website](#).
2. Responses to unacceptable conduct are fair and consistent.
3. Disciplinary action, wherever possible, is preventative and restorative, rather than merely punitive.
4. Students, as often as possible, are encouraged to participate in the development of meaningful consequences for violations of the established code of conduct.

**Notification**

School administrators and teachers have the responsibility to advise other parties of the serious breaches of the Code of Conduct. We will notify other parties as follows:

1. Parents of student offender(s).
2. Parents of student victim(s).
3. School district officials – as required by school district policy.
4. Police and/or other agencies – as required by law.
5. All parents – when deemed to be permissible by law and important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

**Suspensions**

Suspensions are issued when students fail to respond to other disciplinary measures, or when more severe consequences are warranted and it becomes necessary to temporarily remove a student from the school. Parents will be notified of any suspensions.

While the administration has the authority to suspend a student for up to five days, the length of the suspension depends upon the circumstances. For more serious offences, students may be suspended to the school board (over 5 days). Students are not to be on the school grounds, nor can they participate in any school-sponsored activities during the period of their suspension. Suspended students are responsible for maintaining schoolwork while suspended and must meet with the Principal prior to their return to classes. Students under suspension during exam periods will be provided with arrangements to write exams.

**District Bylaws & Policies**

For your reference, please see this link to [Board Bylaws, Policies and Administrative Procedures](#).

**Lost or Stolen Technology or Mobile Devices**

PASS/Woodwinds will not be held responsible for any misplaced, lost, stolen, or broken technology items or mobile devices brought to school by students.





## QUALICUM BEACH ELEMENTARY SCHOOL CODE OF CONDUCT

It is the responsibility of all members of the Qualicum Beach Elementary School community to develop and maintain a **safe** and **respectful** environment that protects the rights of the school community. We strive to create an atmosphere in our school community where all can trust each other, demonstrate friendliness and show respect to self, one another and the school property.

### School and Playground Expectations

Students are expected to behave in a **Safe and Respectful** manner in the school and on the playground. Students are encouraged to take personal responsibility and use an appropriate problem solving strategy such as....

**Walk away - Ignore - Tell them to stop - Seek an adult**

### Dress Code

Clothing and footwear need to be appropriate for school, which is our working and learning environment. We ask students not to wear clothing with:

- offensive, violent, suggestive or hateful words or pictures.
- rude sayings or slogans.
- pictures or sayings involving alcohol, drugs or tobacco.

These guidelines apply for all school functions and events. We would appreciate your cooperation, support and understanding of these guidelines.

### Technology

Students are to refrain from inappropriate use of computers, cellular phones, cameras and/or other communication/wireless devices. Students must also be aware that they may be subject to discipline (or, if applicable, confiscation of personal property) for misuse of technology if it has an unsafe or negative impact. Electronic devices should be turned off and kept in your locker or backpack during class time unless students have been given permission to use it for educational purposes. Videos and pictures can only be taken with the consent of the teacher and students. Personal devices should not be used at recess, lunch or between classes.

### Damage to Property

A student who willfully damages school property or the personal belongings of another member of the community will be required to pay for repairs and/or replacement.

### Traveling to and from School

When traveling to and from school, students are expected to conduct themselves in accordance with the school's Code of Conduct. Students who travel by school bus must abide by the regulations as set out in the Transportation Handbook and accept the authority of the bus driver.

### Leaving the Grounds

All students must stay within school boundaries from arrival to dismissal. ***Parents may take their child off school grounds, however students must be signed in and out of the office.***

### For Parents

- ü Please use our drop-off zone in the identified area – no parking or loitering in this area.
- ü Please refrain from using the bus drop-off zone and the staff parking areas in the morning and after school.
- ü Please send notes to inform teachers of changes in plans for student pick-up.
- ü Remain during assemblies/presentations for their entirety out of respect for all participants.
- ü We strongly encourage regular attendance and punctuality for your child at school.

## Discipline and Consequences

Discipline and consequences are used to teach and guide students to demonstrate appropriate behaviour and conduct. Positive discipline provides the opportunity to learn and grow and helps children understand and be responsible for their actions empowering them to resolve problems. Discipline and consequences are incremental, progressing from mild to severe. When students contravene the Code of Conduct, interfere with the rights of others, or with the learning environment, they will be subject to consequences that balance with the gravity of the offence. Consequences are determined by the individual situation and no two incidents are alike. Variables such as the age of the child, whether it is a repeat offence or the seriousness of the event all influence the potential consequence. One or combinations of consequences may be employed. Special considerations may apply to students with Special Needs if those students are unable to comply due to an intellectual, physical, sensory, emotional or behavioral disability.

While discipline is progressive there are instances such as violence toward self or others, outright defiance and non-compliance or consistently disrupting the learning environment of others where a severe consequence is the initial consequence. Further, in relevant circumstances students may be subject to consequences prescribed in specific School Board Policies.

### Possible Consequences for Inappropriate Behaviour

- Teacher conference with student
- Principal conference with student
- Parent contact/involvement
- Removal from the classroom
- Completion of a "think sheet"
- Recess or lunch hour detention
- Behaviour contract
- Reduced Day
- Counseling
- Loss of privileges
- Time out
- Restitution
- Restorative justice
- In-school suspension
- Out-of-school suspension

## Guiding Principles for this Code of Conduct

Members of our school community support the values expressed in the BC Human Rights Code. respecting the rights of all individuals in accordance with the law—prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identify / expression, or age.

1. **Prevention of Retaliation** – All reasonable steps will be taken to prevent retaliation against a student who makes a complaint of a breach of a code of conduct.
2. **BC Human Rights** – Our school supports the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law, prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identify / expression, or age.
3. **Special Consideration** - In application of our school's code of conduct, special consideration may apply to students with Special Needs if those students are unable to comply due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature.

This document has been written with reference to (a) Provincial Standards for Codes of Conduct Order [Authority: School Act, sections 85(1.1) 168(2) (s.1)], to (b) Safe, Caring and Orderly Schools, A Guide (2004), and to (c) Developing and Reviewing Codes of Conduct: A Companion to (a) and (b) above.

### DEFINITIONS:

Bullying occurs when one or more individuals target another with the purpose to harass or inflict verbal, physical, or emotional abuse. Bullying is different from ordinary conflict or quarreling. When bullying occurs, there exists a power imbalance:

- a) Intimidation occurs when one or more individuals target another with the intent of causing fear and apprehension through verbal and/or non-verbal threats.
- b) Discrimination occurs, for the purpose of this policy, when an individual is subjected to insults, ridicule, or alienation for reasons of: race (i.e. racism), religion, ethnic background, appearance, sexual orientation, disability, or gender.
- c) Harassment occurs when one or more individual's verbal and/or non-verbal (e.g. gestures) behaviour towards others is, and is intended to be: insulting, humiliating, malicious, degrading or otherwise offensive.

School staff may have the responsibility to advise other parties/agencies of serious breaches of the code of conduct (i.e. parents, school district officials, RCMP, MCFD).



# **SPRINGWOOD ELEMENTARY SCHOOL**

## **CODE OF CONDUCT**

It is the responsibility of all members of the Springwood Elementary School community to develop and maintain a **SAFE, KIND and FAIR** environment that protects the rights of the school community. Each classroom develops additional guidelines and procedures suitable for the age of the children.

All members of the Springwood community are expected to follow Springwood's 3 rules:

***Be Kind      Be Safe      Be Fair***

### **TRAVELLING TO AND FROM SCHOOL**

When travelling to and from school, students are expected to conduct themselves in accordance with the school Code of Conduct. This includes field experiences as these trips are extensions of the classroom. Students who travel by school bus must abide by the regulations as set out in the Transportation handbook and accept the authority of the bus driver. Infractions of these rules and regulations will be dealt with by the Transportation Department.

Students who travel to school by bike, skateboard, scooter or rollerblade are expected to wear appropriate safety gear (helmets are mandatory). For safety reasons we do not permit these to be ridden on school property.

### **LEAVING SCHOOL PROPERTY**

All students are expected to remain within the school boundaries from arrival to dismissal. Parents picking students up during the day must sign students out at the office.

### **DAMAGE TO PROPERTY**

A student who wilfully damages school property or the personal belongings of another member of the community will be required to pay for repairs and/or replacement.

### **PERSONAL PROPERTY**

We advise parents and students that personal belongings such as toys and games remain at home. If a child has brought a toy or electronic device to school, and it is lost, stolen or damaged, it is not the school's responsibility to replace that item. Any toys that resemble weapons will be confiscated and are not to be on school property.

### **TECHNOLOGY**

Students are to refrain from inappropriate use of computers, cell phones, cameras and/or other communication/wireless devices. Students must also be aware that they may be subject to discipline for misuse of technology if it has an unsafe or negative impact. Electronic devices should be turned off and kept in your locker or backpack during class time, unless students have been given permission to use the device for educational purposes. Personal devices should not be used at recess, lunch or between classes.

### **RECESS**

Recess breaks are OUT times whenever possible. Please make sure that your child has appropriate clothing for all weather conditions.

### **FOOD**

To help support the environment and reduce litter, we ask that you send snacks and lunches in reusable containers. Please send your child with a nutritious recess and lunch which can be eaten within 15-20 minutes.

## **DRESS CODE**

Clothing and footwear need to be appropriate for school, which is our working and learning environment. Students are not permitted to wear clothing which:

- features symbols which may promote the use of controlled substances, uses vulgar words, pictures or drawings;
  - are derogatory regarding a person's ethnic background, national origin, religious belief, sexual orientation or disability.
- The Springwood dress code follows our SD69 Board Policy 7000 and 7000AP.

We have an 'inside shoes' expectation at Springwood. Students should wear their inside runners in the gym and music room. Classroom teachers may also expect inside shoes to be worn in the classroom.

## **DISCIPLINE AND CONSEQUENCES**

Discipline, strategies and consequences are used to teach and guide students to appropriate behaviour and conduct. **Positive discipline provides opportunity to learn and grow and helps children understand and be responsible for their actions empowering them to resolve problems.** **Consequences are determined by the individual situation, and no two incidents are alike.**

When students contravene the Code of Conduct, **interfere with the rights of others, or with the learning environment,** they will be subject to consequences that balance the gravity of the offence. While discipline is progressive, there are instances such as violence toward self or others, outright defiance and non-compliance, or consistently disrupting the learning environment of others, where a severe consequence is the initial consequence. **Reasonable steps will be taken to prevent retaliation against students who report breaches of the Code of Contact.** Further, in relevant circumstances, students may be subject to consequences prescribed in specific School Board Policies.

### ***Range of Strategies***

Problem solving with staff  
**Restorative Justice**  
Counselling

Parent contact/involvement  
Loss of privilege  
In-school suspension

Restitution  
Behaviour contract  
Out-of-school suspension

## **PARENTS**

- If you have a concern or question in regards to your child, please contact the classroom teacher.
- Please let the office know if your child will not be at school.
- Please send a note to inform teachers of changes in plan for student pick-up.
- Students will be asked to come into the building if not picked up by the last bell ending afterschool supervision.
- Please make sure you check at the office before entering school or going on the grounds.
- Please treat all staff respectfully. Board Policy 606

## **GUIDING PRINCIPLES FOR THIS CODE OF CONDUCT**

1. **Prevention of Retaliation** – All reasonable steps will be taken to prevent retaliation against a student who makes a complaint of a breach of code of conduct.
2. **BC Human Rights** – Members of our school community support the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law-prohibiting discrimination based on race, colour, ancestry, place of origin, relation marital status, family status, physical or mental disability, sex, sexual orientation, gender identity/expression, or age.
3. **Special Consideration** – In application of our school's code of conduct, special considerations may apply to students with special needs if those students are unable to comply due to an intellectual, physical, sensory, emotional or behavioural disability. School officials may have the responsibility to advise other parties/agencies of serious breaches of the Code of Conduct (i.e.: school district officials, RCMP, MCFD, etc.).